

**FIRST DISTRICT  
REGIONAL EDUCATIONAL SERVICE AGENCY**  
 201 West Lee Street ~ P.O. Box 780  
 Brooklet, Georgia 30415  
 Phone: 912-842-5000 ~ Admin Fax: 912-842-5848  
[www.fdresa.org](http://www.fdresa.org)

□ *First District Regional Educational Service Agency* □  
**FIRST IN SERVICE ~ FIRST IN LEADERSHIP ~ FIRST IN COLLABORATION**

**APPLICATION FOR CERTIFIED POSITION**

***(PLEASE PRINT)***

Position(s) Applied for:				
Division of RESA:	<input type="checkbox"/> Education	<input type="checkbox"/> School Improvement	<input type="checkbox"/> GLRS	<input type="checkbox"/> Other:
Date of Application:				
Last Name:				
First Name:				
Middle Name:				
Address:				
City, State, Zip:				
Home Phone:				
Cell Phone:		Other Phone:		
Email Address:				
Social Security Number:				

***First District RESA requires a criminal background check on all employees.  
 An acceptable fingerprint is required. (O.C.G.A. 20-2-211) Processing fees are the responsibility  
 of the employee.***

***First District RESA does not discriminate on the basis  
 of race, color, national origin, sex, age, religion, or disability.***

***FIRST DISTRICT RESA IS A SMOKE-FREE AND DRUG-FREE WORKPLACE***

**EDUCATION**

Name of School and Location:

(Include High School, College, Graduate Work and Summer Sessions in Order Taken)

School	Dates From/To	Time Spent	Degree Name & Date	Major Subjects & Sem. Hrs. or Quarter Hrs. Credit	Minor Subjects & Sem. Hrs or Qtr. Hrs. Credit

Practice/Student Teaching	Dates	Time Spent	Hours/Credit	Grade or Subject Taught	Name of Principal or Supervising Teacher

**TEACHING EXPERIENCE**

Report in chronological order, beginning with the first position, all teaching and administrative school experience including teaching in accredited colleges. Report substitute teaching only if it was full-time, assigned supply. Continuous experience in one system should be reported on one line. If a teacher teaches six or more months (120 days) during a school year, credit for a year of experience is given.

School/Location/State	Began Month/Year	Ended Month/Year	No. of School Years	Nature of Work If grades, specify what grades & subjects: high school, the subject curriculum work needed.
Military: Up to three years of experience can be counted for military services if properly verified.				

**Total number of years teaching and military service:** \_\_\_\_\_

**WORK EXPERIENCE OTHER THAN TEACHING**

Name of Employer	Address	Nature of Work	Inclusive Dates: From/To

**PERSONAL DATA**

- 1. Have you served in the military?  Yes  No
- 2. Have you ever failed to have a contract renewed?  Yes  No
- 3. Have you successfully completed three continuous years with another Georgia public school district, thereby attaining tenure under the Georgia Fair Dismissal Law?

Yes  No If yes, please complete the following:  
 School: \_\_\_\_\_ District/System: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Dates employed: From: \_\_\_\_\_ To: \_\_\_\_\_  
*Month/Year* *Month/Year*

- 4. Could you come for an interview?  Yes  No
- 5. Give name, address, and telephone number of a person who will always know your address:

NAME	ADDRESS	PHONE #

- 6. List college activities, honors received before or since graduation, professional recognitions, articles for publication, community activities, etc.  
 \_\_\_\_\_  
 \_\_\_\_\_
- 7. List any professional organizations of which you are a member:  
 \_\_\_\_\_  
 \_\_\_\_\_
- 8. State briefly your reasons for desiring employment with the First District RESA:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. Have you ever been placed on disciplinary probation or been suspended from a college or university?  
 Yes  No If yes, please attach an explanation.
10. Have you ever been convicted for violation of any Federal law, state law, county or municipal law, regulation, or ordinance? (Disregard events before your 16<sup>th</sup> birthday and minor traffic violations.)  
 Yes  No If yes, please attach an explanation.
11. If you have completed a placement file with a college placement office, give the name and address of the office from which it may be obtained: \_\_\_\_\_
12. Are you related to any Georgia Department of Education employee?  Yes  No  
 If yes, please list name and job title: \_\_\_\_\_
13. Are you related to any First District RESA employee or any of its affiliate agencies?  Yes  No  
 If yes, please list name and job title: \_\_\_\_\_

**REFERENCES**

Complete names and addresses are necessary for success in checking references. These should be persons qualified to give information to show your fitness for the position you seek. Be sure to include your former administrators if you are an experienced teacher. For beginning teachers, include college supervisors and student teaching supervisors.

NAME	POSITION	ADDRESS	PHONE #

**READ CAREFULLY BEFORE SIGNING**

**I certify that the information given on this application is accurate to the best of my knowledge. I agree that, if employed, I will abide by the policies and regulations of the First District RESA.**

Signature:		Date:	
------------	--	-------	--

*Falsification of any part of this application shall be cause for refection of application or dismissal.*

*If you need additional space, please continue on a separate sheet of paper.*

*Applications should be returned to:*

**Coastal GLRS  
 PO Box 780  
 Brooklet, GA 30415  
 charityroberts@coastalglrs.org  
 912-842-5000**